

## **Department of Art, Art History, and Design Fixed Term Designation B Review Criteria**

Designation B is an appointment type outlined in the collective bargaining agreement between MSU and the UNTF. A Designation B appointment is predicated on exemplary instructional performance in UNTF bargaining unit assigned teaching duties. If eligible, individuals who believe they have established a clear record of sustained, outstanding achievements in teaching must assemble a compendium of materials that documents teaching excellence and submit such documentation to the unit head or designee. The request for a Designation B appointment is reviewed by the unit and the Office of the Provost for approval.

Within the Department of Art, Art History, and Design, evidence of achievements in teaching may include, but is not limited to: new course proposals; course revisions and syllabi; exams; experimental teaching techniques and honors options; graduate committees; academic advising; student evaluations; and classroom visitations.